

BYLAWS OF THE
**OGEMAW COUNTY 4-H SMALL & LARGE ANIMAL
LIVESTOCK ADVISORY COMMITTEE**

Established: May 26,, 2020

Article I: Name

Ogemaw County 4-H Small & Large Animal Livestock Advisory Committee

Article II: Purpose

- To advise and assist the MSU Extension 4-H Staff in planning, conducting, and promoting educational programs for youth in livestock projects.
- To conduct the business required to prepare 4-H members involved in 4-H livestock programs for participation in the Ogemaw County Fair.
- Enforce rules and regulations and teach responsibility and sportsmanship for the 4-H livestock programs as stated in the Ogemaw County 4-H Livestock Market Rules.
- The Ogemaw County 4-H Small & Large Animal Livestock Advisory Committee is a standing committee of the Ogemaw 4-H Council.
- It will be the goal of this organization to ensure the following:
 1. Youth develop positive relationships with adults and peers.
 2. Youth are physically and emotionally safe.
 3. Youth are actively engaged in their own development.
 4. Youth are considered participants rather than recipients in the learning process.
 5. Youth develop skills that help them succeed.
 6. Youth recognize, understand and appreciate multiculturalism.
 7. Youth grow and contribute as active citizens through service and leadership.

Article III: Funding

The Ogemaw County 4-H market livestock participants will contribute a portion of their gross sales to maintain the livestock program and auction. The commission percentage will be determined each program year.

Article IV: Membership

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Membership shall include active volunteers and youth registered in to the 4-H livestock program in Ogemaw County. Any member who misses two consecutive meetings without prior notification will be replaced.

Ex- Officio Membership

Article V: Quorum

A quorum shall consist of 51% of the members of the Executive Board.

Article VI: Voting

Club representation on the committee is determined by any species that participate in the livestock auction at the fair.

Each club is allowed one active adult leader and one active teen to represent the club at the Ogemaw County 4-H Small & Large Animal Livestock Advisory Committee meetings.

Eligibility: Teen representatives will be made up of registered 4-H members 13 years of age (age calculated by using the state guidelines) who are actively participating in the Ogemaw County 4-H livestock programs.

Eligibility: Leader representatives will be made up of registered volunteers who are actively teaching/assisting 4-H members in their educational pursuits of the livestock industry.

Eligibility: Livestock Barn superintendents who are currently appointed by the Ogemaw County Fairboard.

Ex-Officio Membership: non-voting members of the committee shall include agri-business people, MSU Extension staff, FFA representatives, and Ogemaw County Fairboard members.

Article VII: Executive Board

All members of the Executive Board of the Ogemaw County 4-H Small & Large Animal Advisory Committee must have successfully gone through the MSU Extension Volunteer Selection Process and be approved.

All Executive Board positions are one (1) year terms with no term limits.

The Executive Board of the Ogemaw County 4-H Small & Large Animal Advisory Committee shall consist of the following people:

- President
- Vice-President
- Treasurer
- Secretary

All issues concerning the 4-H Small and Large Advisory Committees by-laws and current rules, which affect a member’s participation in their project and/or related 4-H activities, shall come before the 4-H Small and Large Animal Advisory Committee. Each case will be handled individually. The appeal for the exception to the current 4-H Market Livestock Rules must be communicated to the President in a timely manner. The appeal will then be acted upon promptly by the 4-H Small and Large Animal Advisory Committee.

Officers shall be elected by a majority vote of the registered livestock project volunteers and members in November. Elected officials shall take office January 1.

Vacancies on the board shall be filled by appointment from within the membership by a majority approval of the 4-H Small and Large Animal Advisory Committee.

Article VII: Duties And Responsibilities Of The Executive Board

President: Chair all 4-H Small and Large Animals Advisory Committee and Executive Board meetings. Work with the 4-H Staff to prepare the agenda for the bi-monthly meetings. Appoint committees as needed. Be available during fair week as needed for solving problems concerning the 4-H Small and Large Animals Advisory Committee.

Vice-President: Attend all 4-H Small and Large Animals Advisory Committee and Executive Board meetings. Be available to chair meetings in case of unavailability of the President. Assist in the organization of the standing committees. Oversee all committee work. (All committee chairpersons must report to the Vice-President). Be available during fair week to assist the President.

Treasurer: Attend all 4-H Small and Large Animals Advisory Committee and Executive Board meetings. Work with the 4-H Staff to keep record of income and disbursements and make deposits. Give up-to-date financial report at all meetings and prepare the annual budget and year-end financial report. Have check writing authorization. All checks must have 2 signatures-one being the Treasurer and the other another Executive Board member. Be available during fair week. Assist with the preparation of the 4-H Livestock Sale.

Secretary: Attend all 4-H Small and Large Animals Advisory Committee and Executive Board meetings. Take roll call by 4-H club. Read past minutes if needed. Record present minutes. Make present minutes available to the 4-H Staff for distribution to the 4-H Small and Large Animals Advisory Committee members. Be available fair week to assist the President. Type and mail 4-H Small and Large Animals Advisory Committee correspondence as deemed necessary by the 4-H Small and Large Animals Advisory Committee President.

Article IX: Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the 4-H Small and Large Animals Advisory Committee.

Article X: Meetings

The Attend all 4-H Small and Large Animals Advisory Committee shall meet a minimum of six times a year. The annual meeting shall be held in November of each year. Regular meetings of the 4-H Small and Large Animals Advisory Committee for the coming year shall be decided at the annual November meeting. Special meetings may be called by the President.

The operating calendar year shall be September 1 through August 31 of any given year.

All people present at the 4-H Small and Large Animals Advisory Committee meeting will maintain self-control and demonstrate proper behavior at all times. Those not complying with this rule will be asked to leave the meeting.

Article XI: Restrictions

In the event of the dissolution of the Ogemaw County 4-H Small and Large Animal Advisory Committee, all funds and assets will be turned over to the Ogemaw County MSU Extension for support of 4-H youth programs and activities in Ogemaw County.

Any decision passed by the Ogemaw County 4-H Small and Large Animal Advisory Committee that is in conflict with the policies or practices of MSU Extension may be vetoed by the 4-H Staff. 4-H Staff will communicate with the livestock committee as soon as possible of any policy or practice conflicts.

Article XI: Amendments

These guidelines may be amended at the annual meeting of the 4-H Small and Large Animals Advisory Committee by a 2/3 vote of the members present. Proposed changes shall be recommended and presented by the Executive Board and sent to all members at least 10 days prior to the annual meeting.

